

Selection Procedure for Funding for HLTA Preparation and Assessment



Application form and related guidance and information put on Intranet and schools alerted by e-mail

Deadlines for application forms:

Monday 20th September 2010

Selection panel reviews application forms:

End of September 2010

Outcome of selection panel published to applicants and schools

Information will be sent to candidates within two weeks of a selection panel meeting

SUCCESSFUL

Candidate receives written confirmation of funding

School and candidate to confirm attendance at Pre-preparation Meeting

Candidate to attend pre-preparation meeting which will provide them with information and guidance, and inform them of Preparation Dates

Candidates undertake preparation. Candidates register with TDA as requested by RPA

Candidate assessed by RPA

UNSUCCESSFUL

Written confirmation with reason for unsuccessful application, relevant training offered

Discussion with CPD Leader in school

Further training and/or experience identified

Further development opportunities delivered

Reapply if further funding is available