

## SCHOOL WORKFORCE DEVELOPMENT SUMMER TERM UPDATE

### CHILDREN AND YOUNG PEOPLE'S SERVICES

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#### Special points of interest:

- Masters in Teaching and Learning
- The Food Technology Programme
- Training School—Stepping Up To Leadership
- Support Work in Schools (SWiS)
- School Support Staff Negotiating Body
- Certificate in Supporting Learning in Primary Schools—Level 4 Qualification
- TDA Website—Support Staff
- HLTA Conference
- NQT Residential
- Celebration Page

### School Workforce Development Training Programme 2009/10

This update contains the new training programme for the next academic year. More courses will be developed to meet the needs of schools.

The programme has been divided into four sections: Teaching Assistants, Support Staff, Teachers and NQTs. The Learning Support Team's Teaching Assistants programme is also included.

To book onto the training, please use the EMS online booking system quoting the relevant course code.

## Masters in Teaching and Learning

The Masters in Teaching and Learning (MTL) is a Government funded, classroom-based qualification developed to help teachers extend their teaching skills and abilities. This will benefit the children and young people they teach.

The MTL will be available to newly qualified teachers (NQTs) who take up posts in the academic year 2009/10 in:

- All schools in the North West region
- All national challenge schools
- All secondary schools facing challenging circumstances

The timeline for eligible NQTs is as follows:-

- Now—register interest in the MTL
- January 2010—enrol on the MTL programme
- Summer 2010—start the MTL

There are other post-graduate programmes currently available which contain elements similar to the MTL. However, the MTL is the only national masters programme for teachers, delivered locally, which combines all the following features:-

- A focus on children and young people
- School based learning
- A personalised programme
- Alignment with induction
- Higher education institute (HEI) and school collaboration
- A trained in-school coach
- An assigned tutor from an HEI

More details of the MTL programme and the National Framework for MTL can be found at [www.tda.gov.uk](http://www.tda.gov.uk)

## NVQs

There are places available for support staff wishing to take National Vocational Qualifications at Levels 2 and 3, including supporting teaching and learning and business administration programmes.

Please contact Jill Hilton for an application form.

## Middle Leaders and Aspiring Middle Leaders

Training programmes are being arranged for the Autumn and Spring term. More details to follow.

## Stepping Up To Leadership in Wigan—CPD Opportunities Framework For Teachers

The CPD Opportunities Framework has been produced and funded by the Wigan Training Schools, Byrchall, Cansfield and The Deanery. It highlights opportunities available throughout the career of a teacher and it is a very useful resource for performance management. All schools should have received the framework poster through the black bag system. If you require a further copy please contact Andrea Lyons. The framework can also be found on [www.wiganschoolsonline.net/SWDT](http://www.wiganschoolsonline.net/SWDT).

The training schools are currently working on a similar framework for Support Staff in Schools.

## Support Work in Schools (SWiS) Qualification

The Support Work in Schools Qualification is for support staff who are employed in school and wish to gain a nationally recognised qualification as well as enhance their skills.

To apply for funding, please contact Andrea Lyons.

For further information about the qualification visit the Training and Development Agency for schools website [www.tda.gov.uk/swis](http://www.tda.gov.uk/swis)

## The Food Technology Programme

Schools and the Government are now recognising the benefits of encouraging more support staff to gain HLTA status with expertise in particular subject areas. The Government has identified food technology as a priority area for schools and HLTAs, to support the delivery of the compulsory entitlement to food technology in the curriculum for every 11 to 14 year old from 2011.

A training programme, which also includes a food hygiene level 2 certificate, is being planned to begin in the Spring term. The training is for TAs, Food Technicians and also for HLTAs who wish to add a specialism to their status. More information will be available shortly.

## HLTA—Next Cohort

The next deadline for HLTA applications for funding is Monday 28th September 2009. Application forms and information on applying for funding can be found on [www.wiganschoolsonline.net/SWDT/HLTA](http://www.wiganschoolsonline.net/SWDT/HLTA).

## TDA Website— Support Staff [www.tda.gov.uk](http://www.tda.gov.uk)

For information on roles, standards, qualification opportunities and progression routes for Support Staff in Schools, the TDA website offers all the resources and guidance to help at key stages of their career, from introductory training to specialist development opportunities. Two new information leaflets have been produced by the TDA and have been sent into schools. 'Support Staff CPD' and 'A career guide for School Support Staff'. If you require further copies please contact Lesley Burns.

## School Support Staff Negotiating Body

The Body will be set up under statutory provisions contained in the Apprenticeships, Skills, Children and Learning Bill (ASCL Bill).

The new Body will be known as the School Support Staff Negotiating Body (SSSNB) and its agreements on pay and conditions will, subject to ratification by the Secretary for State, apply to all maintained schools in England.

Any agreements reached by SSSNB whilst it is operating on a non-statutory basis will be provisional until Royal Assent, which is expected in October 2009. It is likely that the first agreements will take effect some time during

2010 and staff contracts could be amended to reflect the new negotiating arrangements.

The SSSNB is looking at developing:

- A common core contract and conditions of service including a method of calculating pay
- National role profiles for core role and a national framework
- A process for assimilating school support staff to the pay framework

In the meantime, support staff should continue to be included in local pay and grading reviews.

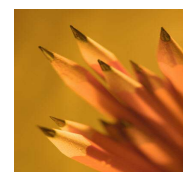
The Training and

Development Agency for Schools (TDA) has responsibilities for the professional development of the children's workforce in schools, including establishing and maintaining frameworks for occupational and professional standards and qualifications.

SSSNB will work with TDA so that pay and conditions frameworks complement effective practice in professional development and career progression.

Further details can be found at

[www.teachernet.gov.uk](http://www.teachernet.gov.uk)



## Certificate in Supporting Learning in Primary Schools—Level 4 Qualification

Limited funded places are still available for the Certificate in Supporting Learning in Primary Schools. If you are interested in gaining this level 4 qualification, an information briefing has been arranged for

Wednesday 1<sup>st</sup> July 2009 at the PDC, 2.30 pm – 4.00 pm. To book onto the briefing please contact Andrea Lyons to confirm your attendance.

## NQT Residential 2009

This year's NQT residential has been organised for Thursday 26th and Friday 27th November 2009 at the Grange Hotel in Cumbria. Early booking is recommended as this course is always oversubscribed. Please book onto the residential via the EMS online booking system using the course code **NQT/688**.

## HTLA Conference

In March a conference for HLTAs was arranged and was deemed a great success by all. It was an opportunity for HLTAs to network with other HLTAs, learn from shared practice and develop leadership roles within school.

HLTAs are now deployed in many varied roles within school and the following are examples of effective practice that were discussed on the day: -

- Regular timetabled sessions

- PPA time allocated to HLTAs
- Support in class from other TAs
- Time to plan and feedback to teachers
- Attending staff meetings and INSET days
- Access to appropriate training opportunities and professional development reviews

**"It raised professional awareness of HTLA status"**

**"We were given the opportunity to have a voice"**

**"A useful aspect was meeting other HLTAs"**

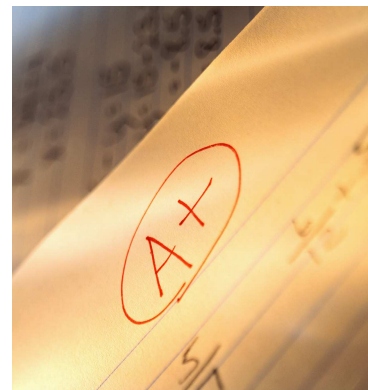
**"I can improve my line managing skills"**

**"Congratulations to the organisers for the first HTLA conference – an excellent idea. Please continue to keep us informed"**

## Celebration Page

**We would like to congratulate the individuals who have achieved their Institute of Leadership and Management Team Leader Award.**

|                        |   |
|------------------------|---|
| <b>Karen Barrett</b>   | <b>Bedford Hall Methodist Primary School</b>  |
| <b>Karen Duffy</b>     | <b>The Byrchall High School</b>               |
| <b>Gill Goulding</b>   | <b>Hawkley Hall High School</b>               |
| <b>Alex Houghton</b>   | <b>R. L. Hughes Primary School</b>            |
| <b>Jill Jones</b>      | <b>Rose Bridge High School</b>                |
| <b>Lorraine Kearns</b> | <b>St. George's Central CE Primary School</b> |
| <b>Victoria Lowe</b>   | <b>New Greenhall School</b>                   |
| <b>Denise Rostron</b>  | <b>Standish High School</b>                   |
| <b>Jill Taylor</b>     | <b>Lowton High School</b>                     |
| <b>Janet Yates</b>     | <b>St. William's Catholic Primary School</b>  |



**We would also like to congratulate the following Teaching Assistants on completing the Open University Certificate in Supporting Learning in Primary Schools Level 4 Qualification.**

**Good luck with the results !!**

|                         |  |
|-------------------------|--|
| <b>Julie Marston</b>    | <b>All Saints Golborne Primary School</b>    |
| <b>June Scally</b>      | <b>All Saints Golborne Primary School</b>    |
| <b>Karen Barrett</b>    | <b>Bedford Hall Methodist Primary School</b> |
| <b>Anne Long</b>        | <b>Bickershaw CE Primary School</b>          |
| <b>Sharon Webb</b>      | <b>Britannia Bridge Primary School</b>       |
| <b>Tracy Thompson</b>   | <b>Gilded Hollins Primary School</b>         |
| <b>Janet Carroll</b>    | <b>Leigh CE Junior School</b>                |
| <b>Tara Cheetham</b>    | <b>Leigh CE Junior School</b>                |
| <b>Joanne Mann</b>      | <b>Leigh CE Junior School</b>                |
| <b>Kath Rose</b>        | <b>Leigh CE Junior School</b>                |
| <b>Patricia Higson</b>  | <b>Lowton J&amp;I</b>                        |
| <b>Mandy Jones</b>      | <b>Lowton West Primary School</b>            |
| <b>Marilyn Souther</b>  | <b>Lowton West Primary School</b>            |
| <b>Louise Collier</b>   | <b>Mabs Cross Primary School</b>             |
| <b>Lisa Butterworth</b> | <b>Meadowbank Primary School</b>             |
| <b>Jenny Dillon</b>     | <b>Meadowbank Primary School</b>             |
| <b>Catharine Keefe</b>  | <b>Parklee Community School</b>              |
| <b>Kathryn O'Neil</b>   | <b>Sacred Heart Primary School</b>           |
| <b>Gillian O'Shea</b>   | <b>St. James' CE Primary School</b>          |
| <b>Josie Owen</b>       | <b>St. Wilfrid's Catholic Primary School</b> |